

Roles and Responsibilities Worksheet (Required)

Describe how each applicant partner plans to contribute to the overall program plan including, but not limited to, time contribution, personnel contribution, monetary contribution, shared responsibilities, use of facilities, etc.

1. Faith-based organization:

- Time contribution

Charisma Community Connections (lead organization) and Pastor Eugene Norris will contribute time for iCARE project oversight and identifying/securing community partnerships for Tier III programming, primarily (in addition to mentor recruitment, a responsibility of all partners, and some support for Tier II work with high school students, if needed).

Pastor Norris estimates he will contribute 10 hours/month for all 3 years, for a total of at least 360 hours. Administrative support will also be provided at approx. 180 total hours over the grant period. Partial (50%) of time for bookkeeping will also be contributed (approx. See "personnel contribution" below for more detail on in-kind value.

- Personnel contribution

Charisma will provide the following personnel-related contributions to iCARE:

1. Grant project oversight and other support described above from Pastor Eugene Norris:

10 hours/month x \$80/hour for all 3 years (10 x \$80 x 12 x 3 = \$28,800 total contribution).

2. Administrative support @5 hours/month x 36 months, @ \$9/hour: 180 hours x \$9 = \$1,620 contribution for the 3-year grant period.

3. Bookkeeping/accounting support offered inkind @ 50% of time: ~218 hours/year x \$55/hour = \$11,990/year x 3 years, for total cost of \$35,970 over the grant period. Charisma is contributing 50% of that cost, at \$17,985 over the grant period.

- Monetary contribution

- Shared responsibilities

1. Mentor recruitment

2. Advisory Board

3. Tier III contractual partnerships support

4. Support for Tier II high school work, as needed

5. Support with corporate sponsorship outreach/links, as needed

- Additional roles and responsibilities

Use of facilities, as needed

2. School district partner:

- Time contribution

Two APS District administrators (one a member of the district's senior staff) will contribute significant hours to the project:

1. Student Services Director @ 10 hours/week - project oversight for partner (~520 hours/year x 3 years)
2. School Climate Coordinator @ 15 hours/week - management/oversight of onsite mentoring, mentor training (Bridges Out of Poverty and more), data collection/evaluation support, coordination with schools (~780 hours/year x 3 years)

Additionally, school building administrators will be engaged - at least 40-60 staff members (to assist with identification of mentees, communications with families, students and mentors); total hours may be determined more accurately after year 1 of programming.

- Personnel contribution

iCARE will be provided consistent program leadership and support from the District, for all three years, through the two staff members listed above (see "time"). Based on their hourly rates of pay, this in-kind personnel contribution is estimated at the following (with fringes of approximately 18%):

1. Student Services Director - \$48/hour x 520 hours/year = \$25,000/year (x 3 = \$75,000)
2. School Climate Coordinator - \$38.50/hour x 780 hours/year = \$30,030/year (x 3 = \$90,090)

- Monetary contribution

Akron Public Schools agrees to contribute the following to the program, which may be considered as in-kind support:

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|---|--------------|
| 1. Equipment: Laptop and software (for Program Director): | \$2,500 |
| 2. Equipment: Projector (for training and mentor recruitment): | \$1,500 |
| 3. Supplies: Printing Services or Purchased Materials - various collateral & publications, including mentor recruitment brochures; program training materials for mentors; curriculum guides/booklets for mentors/mentees, based on the five core Comm. Connectors principles; other tbd: | est. \$8,000 |
| --Mentor Tools - to be used onsite at schools, includes lending libraries (games, skill building exercises, resources based on five core Comm. Connectors principles, etc.): | est. \$1,800 |
| 4. Mentor Training/Recruitment/Appreciation activities: Snacks/food or other misc: | est. \$7,500 |
| 5. Mentor lanyards (\$1.50 each) and badges (\$2.10 each) x 300 mentors each: | \$1,065 |
| 6. Misc. supplies as needed: | \$3,000 |

7. Fundraising support for corporate sponsorship work (through contractual APS district fundraiser/grantwriter): \$2,500

Total APS Monetary Contributions: \$27,865

- Shared responsibilities

1. Mentee and mentor recruitment
2. Mentor training
3. Advisory committee
4. Data collection and support for evaluation process

- Additional roles and responsibilities

APS will also provide:

1. Office space for the program director, for 3+ years
2. Appropriate 1-1 mentoring space at up to 39 schools
3. Mentor training space, as needed
4. Website hosting fee (iCARE website will be linked to/embedded in APS site)

3. Business partner:

- Time contribution

SD Myers Corporation, the first and lead partner to sign on with iCARE Mentoring, will contribute the time and expertise of 6 staff members: CEO Scott Myers and 5 members of the sales team. Scott will serve on the advisory committee, and expects that between he and his team at least 60 hours will be contributed to the program during the first year, and approximately the same in years 2 and 3.

- Personnel contribution

6 team members will support iCARE at a value of approximately \$75/hour: 60 hours per year x 75 = \$4,500 x 3 years = \$13,500 total personnel contribution.

- Monetary contribution

SD Myers Corporation will contribute \$3,500 annually to the project, for a total contribution of \$10,500. (This contribution will be matched 1:1 by the ADM Board's challenge dollars, turning it into a \$21,000 contribution).

- Shared responsibilities

1. Mentor recruitment
2. Advisory committee

- Additional roles and responsibilities

Sales team members will support development of collateral for mentor recruitment, and also use connections through Business to Business partners to secure mentors and additional monetary support.

4. Community nonprofit (if applicable):

Lead nonprofit partner the Alcohol, Drug Addiction and Mental Health Services Board will make the following contributions to iCARE Mentoring:

- Time contribution

Executive Director Jerry Craig will contribute between 2-5 hours monthly (for each of the 3 years) to support successful implementation of iCARE Mentoring (up to 180 hours).

- Personnel contribution

N/A

- Monetary contribution

The ADM Board has committed \$100,000 per year in levy funding dollars to be used as a 1:1 match for leveraging local and regional corporate/business contributions (and engagement). Total monetary contribution of up to \$300,000.

- Shared responsibilities

1. Mentor recruitment
2. Support for Tier III contractual partnership work
3. Advisory committee

- Additional roles and responsibilities