

Roles and Responsibilities Worksheet (Required)

Describe how each applicant partner plans to contribute to the overall program plan including, but not limited to, time contribution, personnel contribution, monetary contribution, shared responsibilities, use of facilities, etc.

1. Faith-based organization:

- Time contribution

Full time contribution up to 35 hours a week for director and 7 paid and 7 volunteer for Executive director to maintain the scope and integrity of the grant. Volunteer time for others in FYI organization of up to 20 hrs. Week to help with mentoring, budgeting, reporting, and other data collection and interpreting)

FYI will continue with its responsibilities with the cascading mentoring of high school to middle school. It will continue and grow the program and be responsible for trainings, scheduling curricula and activities, and will schedule updates for training

- Personnel contribution

FYI will be responsible for 7 hours a week from Executive Director Time to participate in program in excess of salary--receptionist and volunteers to help with execution of program--and space within office and conference room for program activities and trainings and meetings

- Monetary contribution

FYI will be the fiscal agent for the grant and as such will be responsible for tracking the finances, turning in regular reports for such and will give both in kind and match contributions to ensure success of the program.

- Shared responsibilities

FYI will work with partners to keep with timeline for grant activities. It will research training for youth and schedule a camp during the summer for training HS youth ready for that. And schedule with businesses times for them to do activities. It will coordinate community activities outside of the school grounds for special events, community service, and work with the school to have tutoring and after school program of cascading mentoring in which HS mentors middle.

- Additional roles and responsibilities

FYI will share the roles of planning and executing 2 jobs career days and a college fair with local businesses and others. These days will be very specific to age of youth and will involve surveying youth to see where interests and abilities lie and then matching up youth to business mentor.

Also will partner with both school and business to find and foster individual business mentors for youth referred for assistance.

Will partner with businesses, churches, and other non-profits to find and execute community service projects benefiting both individuals and community.

FYI will partner with school to have HS youth become involved with school to set up and maintain tutoring program between middle school and high school

2. School district partner:

- Time contribution

Use of teacher time for monitoring and watching youth while in school. Part time help with mentoring if available and match time with after school and summer activities help with tutoring and working with mentoring youth to set up tutoring times for youth who need that support

- Personnel contribution

Above is part of personnel time but also match time with help of secretaries to get youth out of class and to specific areas where activities are within school--

- Monetary contribution

Copies made for program--match with amount renting school space Use of school space for career days and for any other special events that are approved by partners use of school busses, if available, for basic cost of driver and gas. Use of busses for field trips, trips to colleges, and trips to other places to either train, mentor or tutor. Busses to take children to home schools for tutoring

- Shared responsibilities

Giving information for reports. Getting pertinent statistics about youth and risk behaviors to Partners. Referrals from teachers and counselors for children to be mentored. Use of both space and equipment for programming. Meeting monthly for fidelity of grant and address any concerns

- Additional roles and responsibilities

The school is an integral part of this the community connector's program and will help FYI succeed in its mission with the youth. It will give its full support especially with recruiting and encouraging youth to participate and be active in the various activities

3. Business partner:

- Time contribution

Be a partner to the youth and work with them throughout the grant. Work with Job and Family Services to help plan and execute 3 job career fairs with FYI project director--one for the high school, one for the middle school on various careers, etc, and a college/technical school fair for juniors and seniors in high school. Encourage business to participate in summer time internships with youth and help with community service projects for them. Also encourage them to help in mentoring in one on one settings with youth both during school and after school events.

- Personnel contribution

Encourage businesses to help with tutoring sessions for youth in business owner's specialty. Encourage businesses to become a mentor to youth and helping them build character and resiliency. Encourage businesses to help youth gain the belief in positive future. Work with FYI and the school individually and in groups to be role models for the youth. Use the coalition as a stepping stone to the future and help youth set the goals they need in preparation for the 21 Century career.

- Monetary contribution
- Allowing education and role modeling of jobs, etc, can be an in kind part of the match. Within the three year period, allow business the opportunity to contribute financially for the stability of the grant and for the sustainability.
- Shared responsibilities
- Attend and be active in monthly meetings with the grantors. Lend space in the business and support the efforts of the youth in their finding their role in the community. Help youth to understand the meaning of responsibility within the workplace.
- Additional roles and responsibilities
The business sector of the grant has a unique opportunity to shape this community into a value orientated, goal driven place where youth want to stay and live their adult lives. The business men and women are the persons who can show stability, honesty, responsibility, and contentment to some of our youth who have never seen these traits. The business community can show resiliency and responsibility to build their business and the benefits of being successful--along with some stories of hard work and confronting obstacles on the way up. When possible business will allow their mentors to take time from work to go on the field trips their mentee goes on and go once a week to mentor during their lunch hour.

4. Community nonprofit (if applicable):

Sacred Heart Church, First Baptist Church, Latino Coalition, Job and Family Services of Clark County

- Time contribution
Churches and additional businesses and non profits will partner with FYI to help create and monitor social service activities with them and also involved in tutoring and mentoring of youth
- Personnel contribution

Pastors and youth directors help with training for values education--not proselytization-- and leadership at the training sessions throughout the year

- Monetary contribution

In kind contribution for programming and space within buildings for events (eg. Sacred Heart Hall for receptions and specific end of year reception

- Shared responsibilities

The additional non profits and will be asked to share in activities with kids and volunteers to help monitor youth support in community service projects, helping with trainings, and sharing responsibilities with receptions and interpretations and translations of both brochures and language from the Spanish community will allow the program to be available to all who live in the Tecumseh School District.

- Additional roles and responsibilities

The additional help that both churches, Latino community, and other businesses can give will allow our program to grow and be accepted throughout the whole of the Tecumseh school district.

ROLES AND RESPONSIBILITIES FOR PARTNERS IN DEFINING EDUCATION FOR YOUTH GRANT

1. Faith-based organization: Family and Youth Initiatives

- **Time contribution**

Full time contribution up to 20 hours a week for director and 15 paid and 15 volunteer for Executive director to maintain the scope and integrity of the grant. Volunteer time for others in FYI organization as needed. Week to help with mentoring, budgeting, reporting, and other data collection and interpreting)

FYI will continue with its responsibilities with the cascading mentoring of high school to middle school. It will continue and grow the program and be responsible for trainings, scheduling curricula and activities, and will schedule updates for training

- **Personnel contribution**

FYI will be responsible for up to 25 hours a week from Executive Director Time to participate in program in excess of salary--receptionist and volunteers to help with execution of program--and space within office and conference room for program activities and trainings and meetings

- **Monetary contribution**

FYI will be the fiscal agent for the grant and as such will be responsible for tracking the finances, turning in regular reports for such and will give both in kind and match contributions to ensure success of the program. We are asking for no money—just in-kind match donations.

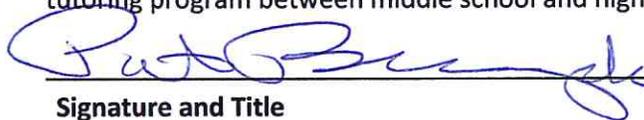
- **Shared responsibilities**

FYI will work with partners to keep with timeline for grant activities. It will research training for youth and schedule a camp during the summer for training HS youth ready for that. And schedule with businesses times for them to do activities. It will coordinate community activities outside of the school grounds for special events, community service, and work with the school to have tutoring and after school program of cascading mentoring in which HS mentors middle.

- **Additional roles and responsibilities**

FYI will share the roles of planning and executing 2 jobs career days and a college fair with local businesses and others. These days will be very specific to age of youth and will involve surveying youth to see where interests and abilities lie and then matching up youth to business mentor.

Also will partner with both school and business to find and foster individual business mentors for youth referred for assistance. Will partner with businesses, churches, and other non-profits to find and execute community service projects benefiting both individuals and community. FYI will partner with school to have HS youth become involved with school to set up and maintain tutoring program between middle school and high school.


Signature and Title

Executive Director 2/26/15
Date

Director

**DEFY COMMUNITY CONNECTORS GRANT
TECUMSEH LOCAL SCHOOLS
ROLES AND RESPONSIBILITY**

School partner: Tecumseh Local Schools

- Time contribution
Use of teacher ^{voluntary} time for monitoring and watching youth while in school. Part time help with mentoring if available and match time with after school and summer activities help with tutoring and working with mentoring youth to set up tutoring times for youth who need that support
- Personnel contribution

Above is part of personnel time but also match time with help of secretaries to get youth out of class and to specific areas where activities are within school--

- Monetary contribution

Copies made for program--match with amount renting school space Use of school space for career days and for any other special events that are approved by partners use of school busses, if available, for basic cost of driver and gas. Use of busses for field trips, trips to colleges, and trips to other places to either train, mentor or tutor. Busses to take children to home schools for tutoring

- Shared responsibilities

Giving information for reports. Getting pertinent statistics about youth and risk behaviors to Partners. Referrals from teachers and counselors for children to be mentored. Use of both space and equipment for programming. Meeting monthly for fidelity of grant and address any concerns

- Additional roles and responsibilities

The school is an integral part of this the community connector's program and will help FYI succeed in its mission with the youth. It will give its full support especially with recruiting and encouraging youth to participate and be active in the various activities

Paula Crew

Signature of School Coordinator

2-26-15

Date

Pat Burge

Signature of FYI

2/26/15

Date

3. Business partner: K9 Solutions Center LLC.

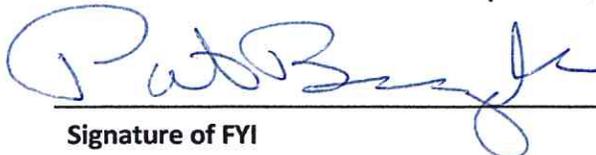
- **Time contribution**
Be a partner to the youth and work with them throughout the grant. Work with Job and Family Services to help plan and execute 3 job career fairs with FYI project director--one for the high school, one for the middle school on various careers, etc, and a college/technical school fair for juniors and seniors in high school. Encourage business to participate in summer time internships with youth and help with community service projects for them. Also encourage them to help in mentoring in one on one settings with youth both during school and after school events.
- **Personnel contribution**--Encourage businesses to help with tutoring sessions for youth in business owner's specialty. Encourage businesses to become a mentor to youth and helping them build character and resiliency. Encourage businesses to help youth gain the belief in positive future. Work with FYI and the school individually and in groups to be role models for the youth. Use the coalition as a stepping stone to the future and help youth set the goals they need in preparation for the 21 Century career.
- **Monetary contribution**--Tutoring and role modeling of jobs, etc, can be an in kind part of the match--encouraging businesses to become an active member
- **Shared responsibilities** -Attend and be active in monthly meetings with the grantors. Lend space in the business and support the efforts of the youth in their finding their role in the community. Help youth to understand the meaning of responsibility within the workplace.
- **Additional roles and responsibilities**--The business sector of the grant has a unique opportunity to shape this community into a value orientated, goal driven place where youth want to stay and live their adult lives. The business men and women are the persons who can show stability, honesty, responsibility, and contentment to some of our youth who have never seen these traits. The business community can show resiliency and responsibility to build their business and the benefits of being successful--along with some stories of hard work and confronting obstacles on the way up.



Signature of business **JEFF TURNER**

3-2-15

Date



Signature of FYI

3/4/15

Date

Leadership Team – TBA -- one volunteer member from each organization to come to leadership meeting and report of what group is doing

. Community nonprofit (if applicable): Impact Bethel

- **Time contribution**

Impact Bethel will partner with FYI to help create and monitor social service activities with FYI coordinator. Encourage staff to volunteer to help tutor youth in needed subjects after school. Encourage volunteers to help mentor youth so they grow in self confidence, obtain resiliency and grow into adult of good character.

- **Personnel contribution**

Encourage IB to become involved with project through the Summer Food Program and the Christmas project. Become the role models need for youth to follow and understand what a person of character is.

- **Monetary contribution**

In kind contribution for programming is all that is needed.

Shared responsibilities

Impact Bethel will be asked to share in activities with kids and volunteers to help monitor youth support in community service projects, helping with trainings, and sharing responsibilities with receptions and interpretations and translations of both brochures and language from the Spanish community will allow the program to be available to all who live in the Tecumseh School District. Each group will be asked to send a representative to the monthly meeting to discuss progress and concerns with program and/or youth.

- **Additional roles and responsibilities**

The additional help that can give will allow our program to grow and be accepted throughout the whole of the Tecumseh school district.

Pat Christmann, Director
Signature and title of person signing

2/18/15
Date

IMPACT Bethel
Church represented

Pat Beatty, Executive Director
Signature of FYI and title

2/23/15
Date