

Edwin James Barnett

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Education

University of Southern California, Los Angeles, CA
Master of Science, Applied Psychology Expected Dec. 2015

University of Cincinnati, Cincinnati, OH
Bachelor of Arts, Psychology Dec. 2014
GPA: 3.6

- Minor: Organizational Leadership
- Departmental Honors, Department of Psychology
- University Honors Scholar

Relevant Employment History

Elite Medical Scribes, LLC
Regional Manager Oct. 2013-Oct. 2014
June 2014-Oct. 2014

- Managed a team of 15 direct reports, so as to design innovative ways to utilize my division's 115 employees to meet specific client needs, whether those be specific to billing and coding or increasing patient satisfaction
- Oversaw daily operation of 10 Midwest medical documentation sites, including the delivery of clinical documentation and workflow enhancement services
- Conducted medical division reviews, performance evaluations, and compliance audits to ensure highest quality services are provided to clients onsite
- Cultivated strong professional ties with company clients, including medical directors, physicians, credentialing staff, and HR personnel, so as to maintain and expand current contracts, and otherwise increase sales

Interim Chief Scribe April 2014-June 2014

- Managed a team of nine medical scribes, including overseeing payroll reconciliation and scheduling
- Conducted recruitment sessions and employment interviews at local universities, resulting in the hire of 7 new employees in one month's time
- Trained new scribes and conducted post training performance evaluations
- Conferenced with Emergency Department personnel, in order to assess client satisfaction; created tailored provider preferences for enhanced scribe utilization

Assistant Chief Medical Scribe Dec. 2013-June 2014

- Obtained and analyzed hospital metrics concerning patient flow, door-to-doc time, patient length of stay, and physician weakness
- Carried out daily managerial functions including scheduling, payroll, and performance evaluations of 15 staff
- Created medical documentation for hospital patients under the supervision of attending ER physicians
- Reviewed Electronic Medical Records to ensure that criteria were met for proper billing, coding, and physician compensation

Medical Scribe Oct. 2013-Dec. 2013

University of Cincinnati

Academic Coach, Learning Assistance Center, Academic Excellence and Student Support Services Aug. 2013-July 2014

- Designed and implemented individualized intervention strategies to improve the academic performance of 75+ college students
- Collaborated with UC faculty to optimize student performance in the classroom by facilitating effective group work and overseeing long-term project completion
- Gave presentations to market the coaching program to various student populations, so as to increase usage of student support services on campus
- First undergraduate student to design and implement a 2000 level psychology course to be used as a preliminary screening and base-line training component for the academic coaching program

Teaching Assistant, Department of Psychology, University of Cincinnati Jan. 2013-April 2013

Tutor, Bearcat Buddies Tutoring Program, Center for Community Engagement Jan. 2013-April 2013

- Met with students in the Cincinnati Public School District, on a weekly basis, tutoring in both reading comprehension and mathematics.

Independent Employment

- Private Music Instructor**, Greater Cincinnati and Columbus Areas Aug. 2009-June 2013
- Coached students, both adolescent and adult, in viola and piano technique
 - Conducted small group sessions
 - Organized annual recitals to showcase talents of studio participants

Research Experience

- Principal Investigator**, Department of Psychology, University of Cincinnati Jan. 2014-July 2014
- Investigated the validity of various study methods, including OK5R, PLAN, SQ4R, SQ3R, and SUPERSQUARE
- Research Assistant**, Learning Assistance Center, University of Cincinnati Dec. 2013-Mar. 2014
- Examined student retention factors for at-risk students of the university
- Research Assistant**, Sagle Chemistry Lab, University of Cincinnati Dec. 2012-July 2013
- Studied the difference in localized surface plasmon resonance signals produced by silanized and thiolated glass substrates, both before and after the addition of protein solution. Conducted hole-mask colloidal lithography on glass substrates.

Presentations

- Barnett, E. J. (2014, April). *An Analysis of the Self-Identified Barriers Faced by At-Risk Students at the University of Cincinnati*, Poster session presented at Undergraduate Research Symposium, University of Cincinnati
- Barnett, E. J. (2014, April). *Challenges to Student Retention Among Groups at UC*, Poster session presented at Sixth Annual Diversity Conference, University of Cincinnati
- Barnett, E. J. (2013, April). *Plasmonic Biosensing in between Nanoparticles in an Array*, Poster session presented at Undergraduate Research Symposium, University of Cincinnati

Curricular Development

- Memory Module**, Learning Assistance Center, University of Cincinnati Dec. 2013
- Designed baseline training component for 15 incoming academic coaches
- Cognition for College Success**, *Psych2080*, Department of Psychology, University of Cincinnati Mar. 2014
- Drafted course proposal for submission to Psychology Department Head
 - Designed learning outcomes for course and 15-week semester curriculum for the course

Community and Campus Involvement

- Student Affiliate**, Psi Chi Honorary Fraternity for Psychology Students Jan. 2014-Present
- Student Affiliate**, American Psychological Association Dec. 2013-Present
- Student Affiliate**, Society for Industrial and Organizational Psychology Dec. 2013-Present
- LeaderShape Institute, University of Cincinnati Oct. 2013-Present
- On-Site-Coordinator**
- Assist in the organization, planning, and logistics for the six day intensive program for 60+ students
 - Host information sessions in the time leading up to the event to increase applications
 - Maintain alumni networks following the completion for the institute to sustain program momentum

Graduate

- Alpha Epsilon Delta Professional Fraternity for Pre-Medical Students Aug. 2012-Present
- Executive Board**
- Organized 45 members into subcommittees and designed roadmaps for timely completion of goals in fundraising, professional development, and service
 - Kept track of meeting minutes and documented important historical achievements within the fraternity, in preparation for national convention presentation

Student Affiliate

Awards and Recognitions

Peer Mentor of the Year Award Nomination , College Reading and Learning Association	Mar. 2014
Choose-Ohio-First Scholarship Recipient , University of Cincinnati	Dec. 2011-Present
Student Employee of the Month , Learning Assistance Center, University of Cincinnati	Nov. 2013
International Viola Competition Award Winner , 2010 International Viola Congress	June 2010
Geraldine B Gee Viola Competition Award Winner , Geraldine B Gee Viola Endowment Fund	Aug. 2010-June 2012
Honors Scholarship Recipient , Friends of CCM Scholarship Award	Aug. 2010-June 2012

Certifications

Certified Associate of Project Management (CAPM) , Project Management Institute	Expected Feb. 2015
Level-2 Peer Mentor Certification , College Reading and Learning Association	Mar. 2014
IRB Certification , CITI Program, University of Miami	Jan. 2014
<ul style="list-style-type: none">• Academic and Regional Health Centers Core Curriculum• Human Subjects Research Core Curriculum• Students Research	
Level-1 Peer Mentor Certification , College Reading and Learning Association	Dec. 2013