

ESC Evaluation Services Center

**Memorandum of Understanding
Between
The University of Cincinnati
Evaluation Services Center
And
Institute of Youth Development and
Excellence**

Prepared for

**Grant Application for Community
Connectors Proposal**

March 2015

Evaluation Services Center
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UNIVERSITY OF

Cincinnati

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between
the **University of Cincinnati Evaluation Services Center**
and **Institute of Youth Development and Excellence**

Proposal

Dates of Service

September 1, 2015 through August 31, 2018

Project Description

If funded, the University of Cincinnati Evaluation Services Center (UCESC) will serve as the external evaluator for the proposed Institute of Youth Development and Excellence (IYDE) after-school 1-on-1 mentorship site-based program conducted in two Cincinnati Public Schools (CPS): Shroder School and Academy for Multilingual Immersion Studies (AMIS).

Services to Be Provided by Evaluation Services Center

1. UCESC will program quantitative pre- and post-assessment mentor and mentee measures provide by IYDE into an online system (Qualtrics). These assessments will be completed by intervention and control students, as well as mentors, at the beginning and end of each school year as part of the program.
2. UCESC will analyze pre- and post-assesements and summarize quantitative findings in a yearly report. Analyses will include descriptive statistics, change scores, and comparisons between treatment and control groups within school.
3. UCESC will conduct one youth focus group for the first two years in each school among 6-8 youth who started the program that year. This will total two youth focus groups in year 1 and two youth focus groups in year 2. Thematic results will be summarized in the yearly report.
4. UCESC will conduct one mentor focus group for the first two years in each school among 6-8 mentors each year. This will total two mentor focus groups in year 1 and two mentor focus groups in year 2. Thematic results will be summarized and included in the yearly report.
5. Two Program Administrators will be interviewed once a year for the first two years. These interview data – along with the program documentation – will be analyzed and included in the yearly report.
6. In the Year 2 and Year 3 reports, UCESC will describe observed trends in the data for each school for students receiving multiple years of mentoring.
7. Annual reports will be submitted to IYDE in August each year of the grant.

Budget and Billing Information

For the services described above, IYDE will pay the UCESC \$41,300. Payment will occur in the following schedule: \$12,250 in Year 1 (half by January 1, 2016 and half by August 15, 2016), \$13,300 in Year 2 (half by January 1, 2017 and half by August 15, 2017), and \$15,750 (half by January 1, 2018 and half by August 15, 2018).