

Roles and Responsibilities Worksheet (Required)

Describe how each applicant partner plans to contribute to the overall program plan including, but not limited to, time contribution, personnel contribution, monetary contribution, shared responsibilities, use of facilities, etc.

1. Faith-based organization:

- Time contribution

Each faith-based partner (Grace Ministries Church and Leave a Mark Church) have agreed to 500 hours annually to the program. This included mentor recruitment, support, and mentor participation in sessions and trainings.

- Personnel contribution

Each church will designate one employee to act as point person for the mentoring program. They will work with the mentors from their church for support and information. Each church will also have a minimum of one designated employee to serve as member of the Community Partners of Southern Franklin County.

- Monetary contribution

The churches will donate items as needed, and provide in-kind services.

- Shared responsibilities

The churches are key in working with the Community Partners and the Mentoring Coordinator to recruit and retain high quality mentors.

- Additional roles and responsibilities

As a part of Community Partners, the churches will be key in many decisions made about program future.

2. School district partner:

- Time contribution

The school district partner for this grant is Hamilton Local Schools. Hamilton Local will provide time as needed for meetings and support. The district will provide a resource in each building that will provide hours during recruitment and midyear for support as needed.

- Personnel contribution

- Monetary contribution

Hamilton Local will provide in-kind transportation, personnel, and program space.

- Shared responsibilities

Hamilton Local will provide a minimum of one individual to participate in Community Partner meetings.

- Additional roles and responsibilities

3. Business partner:

- Time contribution

The Mentoring Center of Central Ohio will provide the following:

Train program participants in the basic knowledge and skills needed to build an effective mentoring relationship. Volunteers mentor at a ratio of 1:3 for students at Hamilton Local Schools. Mentoring Center staff to present Lifeskills trainings at each of site, as chosen by Community Partners of Southern Franklin County (about 6 hours per site)—suggested goal-setting/decision-making (also in relation to 21st Century Careers); connecting with people different from me; anger management/ being a good friend or co-worker; responsible use of social media; thinking like a leader. Each “course” is designed to teach content as well as boosting hopefulness, character, and resiliency as urged by the Community Connectors grant.

Mentor Training = \$1,150

Making of a Mentor/Relationship Building (Mentors): 2 hrs x \$125 = \$250

Advance Training TBD (Mentors): 2 hrs x \$125 = \$250

Advanced Training TBD (Mentors): 2 hrs x \$125 = \$250

Going the Distance: 2 hrs x \$125 = \$250

Customization of Mentor Curricula for Community Partners of Southern Franklin County = 2 hrs x \$75 = \$150

Mentee/Mentor (or youth) Life Skills Training = \$2,400

Life Skills Training (Mentees) at Site #1 = total of 6 hrs x \$125 = \$750

Life Skills Training (Mentees) at Site #2 = total of 6 hrs x \$125 = \$750

Life Skills Training (Mentees) at Site #3 = total of 6 hrs x \$125 = \$750

Customization of Mentee Curricula for Community Partners of Southern Franklin County = 2 hrs x \$75 = \$150

- Personnel contribution

Training and mentor/mentee support

- Monetary contribution

The Mentoring Center will provide services, but will not make a monetary contribution.

- Shared responsibilities

- Additional roles and responsibilities

4. Community nonprofit (if applicable):

- Time contribution

The Community Partners of Southern Franklin County will be the primary lead for the grant. They will be the convener of partners for the grant.

The Vaughn E. Hairston YMCA will bring students together for 1.5 hours twice a month to receive the mentoring program.

- Personnel contribution

The Mentoring Coordinator will be in charge of all aspects of the mentoring program.

The YMCA operates a preexisting program which allows for the mentoring program to not have to provide the recruitment of mentees like what is needed in Hamilton Local.

- Monetary contribution

The Community Partners of Southern Franklin County will serve as the lead grant applicant and be responsible for business connections and fundraising of future dollars.

The YMCA will provide students and space. No monetary investment will be requested.

- Shared responsibilities

- Additional roles and responsibilities

5. Additional Partner: ESC of Central Ohio

Time contribution

The ESC of Central Ohio will provide a significant amount time for the grant. The ESC of Central Ohio will provide about twenty hours a week (total including fiscal, program manager, and payroll hours).

Personnel contribution

This includes a Program Manager for support and select Mentoring Program Staff. Also, Fiscal and human resource services will be included.

Monetary contribution

The ESC of Central Ohio will provide the matching funds for the grant from their current United Way of Central Ohio funding. The ESC will also provide in kind support.

Shared responsibilities

The ESC of Central Ohio will provide a minimum of one individual to participate in Community Partner meetings.