

Budget

Parkway Local (048579) - Mercer County - 2014 - Straight A Fund - Rev 0 - Straight A Fund - Application Number (284)

U.S.A.S. Fund #:

[Plus/Minus Sheet \(opens new window\)](#)

Purpose Code	Object Code	Salaries 100	Retirement Fringe Benefits 200	Purchased Services 400	Supplies 500	Capital Outlay 600	Other 800	Total
Instruction		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Support Services		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Governance/Admin		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Prof Development		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Family/Community		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Safety		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Facilities		0.00	0.00	0.00	0.00	51,689.00	0.00	51,689.00
Transportation		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total		0.00	0.00	0.00	0.00	51,689.00	0.00	51,689.00
Adjusted Allocation								0.00
Remaining								-51,689.00

Application

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Applicants shall respond to the prompts or questions in the areas listed below in a narrative form.

A) APPLICANT INFORMATION - General Information, Experience and Capacity

1. Project Title: Using Equipment to Reduce Personnel Hours

2. Executive summary: Provide an executive summary of your project proposal and which goal(s) in question 9 you seek to achieve. Please limit your responses to no more than three sentences.
Reduce Custodial Hours and Benefits by purchasing efficient snow removal and lawn mowing equipment.

1050 3. Total Students Impacted:

4. Lead applicant primary contact: - Provide the following information:

First Name, last Name of contact for lead applicant: Gregory Puthoff
Organizational name of lead applicant: Parkway Local Schools
Unique Identifier (IRN/Fed Tax ID): 048579
Address of lead applicant: 400 Buckeye Street Rockford, Ohio 45882
Phone Number of lead applicant: 419-363-3045 ext 701
Email Address of lead applicant: puthofg@parkwayschools.org

5. Secondary applicant contact: - Provide the following information, if applicable:

First Name, last Name of contact for secondary applicant: NA
Organizational name of secondary applicant: NA
Unique Identifier (IRN/Fed Tax ID): NA
Address of secondary applicant: NA
Phone number of secondary applicant: NA
Email address of secondary applicant: NA

6. List all other participating entities by name: Provide the following information for each additional participating entity, if applicable: Mention First Name, Last Name, Organizational Name, Unique Identifier (IRN/Fed Tax ID), Address, Phone Number, Email Address of Contact for All Secondary Applicants in the box below.
NA

7. Partnership and consortia agreements and letters of support: - (Click on the link below to upload necessary documents).

* Letters of support are for districts in academic or fiscal distress only. If school or district is in academic or fiscal distress and has a commission assigned, please include a resolution from the commission in support of the project.

* If a partnership or consortium will be established, please include the signed Straight A Description of Nature of Partnership or Description of Nature of Consortium Agreement.

[UploadGrantApplicationAttachment.aspx](#)

8. Please provide a brief description of the team or individuals responsible for the implementation of this project including relevant experience in other innovative projects. You should also include descriptions and experiences of partnering entities.

Gregory Puthoff - Superintendent of Parkway Schools for 6 years, 22 years of administrative experience and 8 years of teaching experience Mike Jones - Maintenance Supervisor for Parkway for 8 years. Former Business Owner for 15 years. Debbie Pierce - Treasurer of Parkway for 6 years, with 10 years of total experience Tina Fries - Assistant Treasurer of Parkway for 2 years, with 19 years of total experience. Mitch McGee, Sales Representative of Lefeld Implement in Coldwater, Ohio

B) PROJECT DESCRIPTION - Overall description of project and alignment with Outcomes

9. Which of the stated Straight A Fund goals does the proposal aim to achieve? - (Check all that apply)

- Student achievement
- Spending reductions in the five-year fiscal forecast
- Utilization of a greater share of resources in the classroom

10. Which of the following best describes the proposed project? - (Select one):

- New - never before implemented
- Existing and researched-based - never implemented in your district or community school but proven successful in other educational environments
- Mixed Concept - incorporates new and existing elements
- Enhancing/Scale Up - elevating or expanding an effective program that is already implemented in your district, school, or consortia partnership

11. Describe the innovative project.

Parkway Local Schools is located on 45 acres of land in Rockford, Ohio. We mow approximately 37 acres of lawn. Our largest mower is a 60 inches / 5 foot mower. Part of our proposal is to purchase a tractor and a 12 foot wingback mower, which will reduce the time the mowing time by 7/12. We will also purchase a loader and snow push that works with the tractor to reduce the hours needed to remove snow during the winter months. Parkway has a current eight hour custodian who has announced his retirement at the end of the school year. By purchasing the stated equipment, Parkway will not need to hire a full time custodian. We anticipate hiring a four hour custodian which will reduce the hours by one half and eliminate most of the benefit cost for a full time custodian.

12. Describe how it will meet the goal(s) selected above. - If school/district receives school improvement funds/support, include a brief explanation of how this project will advance the improvement plan.

Our current eight hour custodian who will retire cost \$62,033.58 in salary and benefits. A four hour custodian will cost \$18,989.96 in salary and benefits. Parkway will save \$43,043.62 per year. Parkway has used the idea of purchasing more efficient equipment to reduce personnel cost in the transportation department.

C) SUSTAINABILITY - Planning for ongoing funding of the project, cost breakdown

13. Financial Documentation - All applicants must enter or upload the following supporting information. Responses should refer to specific information in the financial documents when applicable:

- a. Enter a project budget
- b. Upload the Straight A Financial Impact Template forecasting the expected changes to the five-year forecast resulting from implementation of this project. If applying as a consortia or partnership, please include the five-year forecasts of each school district, community school or STEM school member for review.
- c. If subsection (b) is not applicable, please explain why, in addition to how the project will demonstrate sustainability and impact.
NA

14. What is the total cost for implementing the innovative project?

51,689.00 * Total project cost

* Provide a brief narrative explanation of the overall budget. The narrative should include the source and amount of other funds that may be used to support this concept (e.g., Title I funding, RtTT money, local funding, foundation support, etc.), and provide details on the cost of items included in the budget (i.e. staff counts and salary/benefits, equipment to be purchased and cost, etc.)
Tractor - \$30,744.45 Mower - \$13,900 Loader - \$4,544.55 Snow Push - \$2,500

15. What **new/recurring costs** of your innovative project will continue once the grant has expired? If there are no new/recurring costs, please explain why.

2,000.00 * Specific amount of new/recurring cost (annual cost after project is implemented)

* Narrative explanation/rationale: Provide details on the cost of items included in the budget (i.e. staff counts and salary/benefits, equipment to be purchased and cost, etc.). If there are no new/recurring costs, please explain why.

Maintenance cost are predicted to be approximate \$2,000 each year

16. Are there **expected savings** that may result from the implementation of the innovative project?

43,043.62 * Specific amount of expected savings (annual)

* Narrative explanation/rationale: Provide details on the anticipated savings (i.e. staff counts and salary/benefits, equipment to be purchased and cost, etc.)

Parkway will save \$43,043.62 per year by reducing a full time eight hour custodial position to a four hour custodial position. Parkway will save \$20,525.44 in salary. Parkway will save \$22,518.18 in benefits.

17. Provide a brief explanation of how the project is self-sustaining. If there are ongoing costs associated with the project after the term of the grant, this explanation should provide details on the cost reductions that will be made that are at least equal to the amount of new/recurring costs detailed above. If there are no new/recurring costs, explain in detail how this project will sustain itself beyond the life of the grant.

Parkway will save \$43,043.62 each year. The yearly maintenance cost for the new equipment is \$2,000. The equipment should be replaced every 15 years. In 15 years, Parkway will save approximately \$615,654.30, which will pay for the cost to replace all of the equipment.

D) IMPLEMENTATION - Timeline, communication and contingency planning

18. Fill in the appropriate dates and an explanation of the timeline for the successful implementation of this project. In each explanation, be sure to briefly describe the largest barriers that could derail your concept or timeline for implementation and your plan to proactively mitigate such barriers. In addition, the narrative should list the stakeholders that will be engaged during that stage of the project and describe the communication that occurred as the application was developed.

Describe the ongoing communication plan with the stakeholders as the project is implemented. (Stakeholders can include parents, community leaders, foundation support and businesses, as well as educational personnel in the affected entities.)

* Proposal Timeline Dates

Plan (MM/DD/YYYY): 10/01/2013

* Narrative explanation

A committee of Mike Jones, Debbie Pierce and Greg Puthoff met to discuss ways to reduce Maintenance costs. The committee discussed the idea that we have used buying larger busses to reduce bus routes and reduce personnel cost. Could we use this idea to reduce our maintenance cost? The committee determined that by purchasing a larger lawnmower and more snow removal equipment could significantly reduce the hours of our outside custodial needs. Mr. Jones called Mitch McGee at Lefeld Implement to discuss the idea and to receive quotes on the different sized equipment. The committee met again and selected the equipment used for our proposal. The committee started writing the proposal.

Implement (MM/DD/YYYY): December 18, 2013

* Narrative explanation

December 18, 2013 Parkway Officials will read Award Letter. Mr. Jones will call Mitch McGee at Lefeld Implement and inform him that our grant was accepted. January 2014 Parkway Board of Education will approve the purchase of equipment listed in the grant. The next day, a Requisition Form and Purchase Order will be completed. The Purchase Order will be sent to Lefeld Implement. March 1, 2014 Anticipated delivery date. Parkway will immediately begin to use the equipment and Mike Jones will monitor the time used to remove snow, if applicable. Parkway will begin to use the lawn mowing equipment, weather permitting. Mike Jones will monitor the time used to mow the lawn. July 31, 2014 Anticipated Retirement Date of one of our custodians. As this time, the committee will analyze the data collected and determine the replacement custodian working hours. Debbie Pierce will determine the savings for Parkway based on the reduce hours of the new custodian.

Summative evaluation (MM/DD/YYYY): 12/18/2103

* Narrative explanation

July 31, 2014 Anticipated Retirement Date of one of our custodians. As this time, the committee will analyze the data collected and determine the replacement custodian working hours. Debbie Pierce will determine the savings for Parkway based on the reduce hours of the new custodian. July 31, 2015 Mike Jones will monitor the reduced hours and the amount of work completed by the part-time employee. He will meet with the committee and share his finding. The committee will determine if adjusted hours are needed.

19. Describe the expected changes to the instructional and/or organizational practices in your institution.

If Parkway saves money in custodial cost, Parkway can spend more money in classrooms.

E) SUBSTANTIAL IMPACT AND LASTING VALUE - Impact, evaluation and replication

20. Describe the rationale, research or past success that supports the innovative project and its impact on student achievement, spending reduction in the five-year fiscal forecast or utilization of a greater share of resources in the classroom.

Parkway can reduce the custodial hours needed by using better and more efficient equipment to perform daily tasks. Parkway has used the same idea to purchase larger busses, which reduces daily bus routes and eliminating the cost of bus drivers.

21. Is this project able to be replicated in other districts in Ohio?

Yes

No

22. If so, how?

Purchasing more efficient equipment to reduce salaries can be utilized by all Ohio districts.

23. Describe the substantial value and lasting impact that the project hopes to achieve.

By reducing non-educational cost, Parkway can spend more money for educational needs.

24. What are the specific benchmarks related to the fund goals identified in question 9 that the project aims to achieve in five years? Include any other anticipated outcomes of the project that you hope to achieve that may not be easily benchmarked.

Replacing full time non educational employees with part-time employees, saving money on salaries and benefits and diverting the saving in to educational needs.

25. Describe the plan to evaluate the impact of the concept, strategy or approaches used.

* Include the method by which progress toward short- and long-term objectives will be measured. (This section should include the types of data to be collected, the formative outputs and outcomes and the systems in place to track the program's progress).

* Include the method, process and/or procedure by which the program will modify or change the program plan if measured progress is insufficient to meet program objectives.

Parkway will monitor the needed hours to remove snow and to mow lawns using the new equipment. We will compare those hours with the current hours used. Once we determine the amount of hours we are saving using the new equipment, we can reduce the eight hour full time custodian position.

By virtue of applying for the Straight A Fund, all applicants agree to participate in the overall evaluation of the Straight A Fund for the duration of the evaluation timeframe. The Governing Board of the Straight A Fund reserves the right to conduct evaluation of the plan and request additional information in the form of data, surveys, interviews, focus groups, and any other related data to the legislature, governor, and other interested parties for an overall evaluation of the Straight A Fund.

PROGRAM ASSURANCES: I agree, on behalf of this applicant agency and/or all identified partners to abide by all assurances outlined in the Assurance section of the CCIP. In the box below, enter "I Accept" and indicate your name, title, agency/organization and today's date.

I accept Gregory L. Puthoff Superintendent Parkway local Schools October 22, 2013