

Budget

West Muskingum Local (048884) - Muskingum County - 2014 - Straight A Fund - Rev 0 - Straight A Fund - Application Number (67)

U.S.A.S. Fund #:

[Plus/Minus Sheet \(opens new window\)](#)

Purpose Code	Object Code	Salaries 100	Retirement Fringe Benefits 200	Purchased Services 400	Supplies 500	Capital Outlay 600	Other 800	Total
Instruction		0.00	0.00	0.00	243,000.00	0.00	0.00	243,000.00
Support Services		0.00	0.00	14,400.00	0.00	0.00	0.00	14,400.00
Governance/Admin		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Prof Development		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Family/Community		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Safety		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Facilities		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transportation		0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total		0.00	0.00	14,400.00	243,000.00	0.00	0.00	257,400.00
Adjusted Allocation								0.00
Remaining								-257,400.00

Application

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Applicants shall respond to the prompts or questions in the areas listed below in a narrative form.

A) APPLICANT INFORMATION - General Information, Experience and Capacity

1. Project Title:Next Generation Libraries

2.Executive summary: Provide an executive summary of your project proposal and which goal(s) in question 9 you seek to achieve. Please limit your responses to no more than three sentences.

The project creates a shared service between the West Muskingum Local School District and the Muskingum County Library System to develop Next Generation Libraries. The outcomes from Next Generation Libraries will include improved student reading achievement; reduced spending; effective, efficient delivery of existing library services and resources directly to students and educators in school libraries, online, and in the classroom; development and implementation of new, innovative resources and programs to excite and engage students in reading; hands on instruction in fact finding, research skills, critical thinking and validation of information sources; and reading for pleasure. By charting this new direction and developing an efficient and effective partnership between public libraries and school libraries, a culture of lifelong learners and readers will be developed, sustained and enhanced.

482 3. Total Students Impacted:

4. Lead applicant primary contact: - Provide the following information:

First Name, last Name of contact for lead applicant: William Harbron
Organizational name of lead applicant: West Muskingum Local School District
Unique Identifier (IRN/Fed Tax ID): 048884
Address of lead applicant: 4880 West Pike
Phone Number of lead applicant: 7404554052
Email Address of lead applicant: wharbron@laca.org

5. Secondary applicant contact: - Provide the following information, if applicable:

First Name, last Name of contact for secondary applicant: Sandi Plymire
Organizational name of secondary applicant: Muskingum County Library System
Unique Identifier (IRN/Fed Tax ID): [REDACTED]
Address of secondary applicant: 220 North Fifth Street Zanesville, Ohio 43701
Phone number of secondary applicant: 7404530391
Email address of secondary applicant: sandi@muskingumlibrary.org

6. List all other participating entities by name: Provide the following information for each additional participating entity, if applicable: Mention First Name, Last Name, Organizational Name, Unique Identifier (IRN/Fed Tax ID), Address, Phone Number, Email Address of Contact for All Secondary Applicants in the box below.

Jacob Wiese - West Muskingum Middle School- 067850- 100 Kimes Road- Zanesville, Ohio 43701 - 7404554055- jwiese@laca.org

7. Partnership and consortia agreements and letters of support: - (Click on the link below to upload necessary documents).

* Letters of support are for districts in academic or fiscal distress only. If school or district is in academic or fiscal distress and has a commission assigned, please include a resolution from the commission in support of the project.

* If a partnership or consortium will be established, please include the signed Straight A Description of Nature of Partnership or Description of Nature of Consortium Agreement.

[UploadGrantApplicationAttachment.aspx](#)

8. Please provide a brief description of the team or individuals responsible for the implementation of this project including relevant experience in other innovative projects. You should also include descriptions and experiences of partnering entities.

During the past three years, the West Muskingum Local School District has successfully implemented and managed the four-year Race to the Top Grant for \$354,568 and four-year Ohio Teacher Incentive Fund for \$287,497. The district manages approximately two million dollars in federal grants annually which include Title I, IDEA Part B, Title VIB, Title IIA, Race to the Top, Teacher Incentive Funds, Ohio Appalachian Collaborative and Race to the Top Funds and Federal Lunchroom Funds. The Muskingum County Library System has rethought its business model. Through innovative partnerships, it is increasingly delivering library services outside the walls of the public libraries and into classrooms. An example is the Ready to Read project. Currently, nine sites including preschools, Head Starts and County Connection programs are visited weekly for an Early Childhood Literacy program. These programs focus on five early literacy practices to help prepare children to be Ready to Read and thus, Ready to Learn when they enter kindergarten. Primarily at-risk students are reached through the collaboration between the public library and these project partners. The West Muskingum Local School District and the Muskingum County Library System piloted a partnership to operate the West Muskingum High School Library in 2012-2013. The total cost of operating the partnership for one year includes the district's cost of \$11,285 and library's cost of \$16,408. The program was highly successful in providing comprehensive library services to West Muskingum High School students and reduced the prior year cost to the West Muskingum Local School District by \$50,000. The partnership allowed the district to sustain a high school library and increase access to books, increase students research capacities, and increase teacher access to instructional resources and materials

B) PROJECT DESCRIPTION - Overall description of project and alignment with Outcomes

9. Which of the stated Straight A Fund goals does the proposal aim to achieve? - (Check all that apply)

- Student achievement
- Spending reductions in the five-year fiscal forecast
- Utilization of a greater share of resources in the classroom

10. Which of the following best describes the proposed project? - (Select one:)

- New - never before implemented
- Existing and researched-based - never implemented in your district or community school but proven successful in other educational environments
- Mixed Concept - incorporates new and existing elements
- Enhancing/Scale Up - elevating or expanding an effective program that is already implemented in your district, school, or consortia partnership

11. Describe the innovative project.

In 2012-13, West Muskingum Local School District (WMLSD) entered into a shared service agreement with the Muskingum County Library System (MCLS) to operate the West Muskingum High School (WMHS) Library. The MCLS assumed operation of the high school library and staffed the library with a full-time librarian. The aim of the first year was for the Library to learn the operation of a school library, to identify areas of common practice, and to determine if there was common ground to continue the partnership. The WMLSD and MCLS found the service agreement to be effective. It resulted in a significant reduction of cost for the district; provided students with comprehensive library services; increased the number of high school students with a public library card; increased the circulation of public library materials which could be requested online by high school students and were delivered to the high school library; developed and better aligned the public library collection with curriculum needs and student interests through communication and interaction between teachers, students and public library associates; connected students with online databases available free of charge on the library's website; and improved and enhanced student research skills. Students were connected with existing and new public library resources, in the school library, in classrooms, and online. It was affirmed that a higher degree of expertise, expanded library program offerings, and additional resources could be realized through the shared agreement. The result was more comprehensive library services for WMHS students at reduced cost for the district and a highly effective usage of existing library services, materials and resources, both print and digital, provided by the MCLS. The WMLSD has operated with reduced library resources for a period of ten years because of financial restrictions. There are no library services at the elementary schools or middle school level except those provided by volunteers. The weeding of library collections and the purchase of new books has been limited or non-existent in the elementary schools and middle school. The only operating library is the WMHS Library. Library skills, research strategies, validating information sources and a love for reading need to be shared, encouraged, developed, and modeled prior to students entering high school. In order to develop and maintain a culture of lifelong

learners and readers, vibrant school libraries are needed. For students living in rural areas with limited internet access, the school library is a vital resource for connecting students to books and other information. Reading instruction must be complimented with students reading books. To develop the continual habit of reading, quality library resources, programs and services developed by library professionals are needed to draw students further into the reading experience. Students need to know how to conduct research; the learning process of doing quality research is initially based upon quality library instruction and resources. The MCLS has successfully operated libraries for 105 years and has demonstrated that it can integrate the services of a school library and county library system. The next phase of the process is to move to the WMMS and to continue to expand and enhance the services the MCLS can provide the WMLSD. The grant will fund comprehensive library services which will be provided at the middle school library inclusive of: Full-time associate librarian at the WMMS Library supervised by the on-site librarian at WMHS Library; Circulating collection of books and other library resources to enhance reading and research; Regular cycle of library programs to expose students to the resources and use of the library system, as well as informational and motivational programs to encourage reading; and 24/7 library services will be provided to all students with pre-loaded e-readers.

12. Describe how it will meet the goal(s) selected above. - If school/district receives school improvement funds/support, include a brief explanation of how this project will advance the improvement plan. Student Achievement - Literacy is the gateway skill to future learning. The common core requires students to be engaged in rigorous reading in fiction and non-fiction selections. To compliment reading instruction, students must have the opportunity to practice by reading books. A school library integrated with the MCLS can provide the programing, resources, and expertise to develop and grow a habit of reading with students. Furthermore, students will receive instruction and resources on how to research that are also required in the common core. The library is a means to extend student practice with reading, research, and writing. Teachers will also have immediate access to library services for resources to support units of instruction. Many of the current online resources available through the public library include databases aligned with the common core to support student projects, cross disciplinary activities and assignments, and teacher resources. Spending reductions in the five-year financial forecast - Entering into a shared service agreement for personnel, books, and programs provides library services to the WMLSD at a reduced cost and makes library services available to all students. The MCLS can provide the services to the WMLSD at a lower cost while expanding access to existing and new resources available through the public library. Utilization of a greater share of resources in the classroom - All core subject areas and content area teachers and their students need access to library personnel and resource rich libraries to compliment and extend the learning program. Currently, many of the resources are available in the public library. More will be added through the direct interaction and communication between teachers, students and the public library. Addition of library personnel to the teacher team will assist teachers in having direct access to instructional resources and materials and library personnel that can further enhance the instructional and learning programs. The additional library personnel will help teachers to use planning time more effectively and improve the quality and effectiveness of units of instruction. The implementation of the grant will not distract from the school's improvement plan. Having additional resources for the promotion of reading, research, and writing will serve only to strengthen the plan. Developing the habit of reading will enhance students' literacy development which unlocks the code for all future learning.

C) SUSTAINABILITY - Planning for ongoing funding of the project, cost breakdown

13. Financial Documentation - All applicants must enter or upload the following supporting information. Responses should refer to specific information in the financial documents when applicable:

a. Enter a project budget

b. Upload the Straight A Financial Impact Template forecasting the expected changes to the five-year forecast resulting from implementation of this project. If applying as a consortia or partnership, please include the five-year forecasts of each school district, community school or STEM school member for review.

c. If subsection (b) is not applicable, please explain why, in addition to how the project will demonstrate sustainability and impact.

See attached documents.

14. What is the total cost for implementing the innovative project?

257,440.00 * Total project cost

* Provide a brief narrative explanation of the overall budget. The narrative should include the source and amount of other funds that may be used to support this concept (e.g., Title I funding, RttT money, local funding, foundation support, etc.), and provide details on the cost of items included in the budget (i.e. staff counts and salary/benefits, equipment to be purchased and cost, etc.).

Supplies The grant will fund the purchase of 500 Kindle Fires 7" HD Display with Wi Fi. This will make library resources available to students 24/7. The Kindle Fires will be loaded with books based on students reading needs and units of study in the classroom. The total cost is \$70,000. The grant will fund the purchase of 6,200 e-books at approximate cost of \$15 per book. The total cost is \$93,000. The grant will fund the purchase of 4,000 books at approximate cost of \$20 per book. The purchase of books will revitalize the West Muskingum Middle School Library collection allowing the collection to be supplemented by rotating collections from the MCLS based on student interest and units of instruction. The total cost is \$80,000. Purchased Service The grant will fund one associate librarian that will provide staffing for the West Muskingum Middle School Library. The personnel services will be purchased from the MCLS at a reduced cost to the District. The Associate Librarian will coordinate the services provided in the WMMS Library under the direction of the librarian provided at WMMS by the MCLS. Total cost is \$11,640 for 97 days of service. The grant will fund 20 days of library program services that will be inclusive of research classes, book talks, and other specialized library programs. Total cost is \$2,800.

15. What new/recurring costs of your innovative project will continue once the grant has expired? If there are no new/recurring costs, please explain why.

27,000.00 * Specific amount of new/recurring cost (annual cost after project is implemented)

* Narrative explanation/rationale: Provide details on the cost of items included in the budget (i.e. staff counts and salary/benefits, equipment to be purchased and cost, etc.). If there are no new/recurring costs, please explain why.

The new and continuing cost to the WMLSD will be the purchased services. Purchased services will include the associate librarian, program services and print and digital resources. The sustainability cost to maintain the shared service agreement with MCLS is \$27,000 annually or \$135,000 over a five year period. The estimated savings for WMLSD will be as a result of the integration of the MCLS is \$51,000 annually or \$255,000 over the five year period. The net savings the financial impact table reflects is \$120,000 over the five year period.

16. Are there expected savings that may result from the implementation of the innovative project?

120,000.00 * Specific amount of expected savings (annual)

* Narrative explanation/rationale: Provide details on the anticipated savings (i.e. staff counts and salary/benefits, equipment to be purchased and cost, etc.)

The district has not had effective library service in over ten years with the exception of the WMHS. With the shared model being developed between the WMLSD and the MCLS, comprehensive library services are being provided to teachers and students at a reduced cost. By sharing staffing, library resources, and library programs a net savings is realized over the five year period. The net savings the financial impact table reflects is \$120,000 over the five year period. This is a significant savings to the district allowing viable library resources to be made available to all students in the district as well as connecting students and their families to the MCLS.

17. Provide a brief explanation of how the project is self-sustaining. If there are ongoing costs associated with the project after the term of the grant, this explanation should provide details on the cost reductions that will be made that are at least equal to the amount of new/recurring costs detailed above. If there are no new/recurring costs, explain in detail how this project will sustain itself beyond the life of the grant.

With the shared model being developed between the WMLSD and the MCLS, comprehensive library services are being provided to teachers and students at a reduced cost. By sharing staffing, library resources, and library programs the total cost to the district is \$27,000. This is a significant savings to the district allowing viable library resources to be made available to all students in the district as well as connecting students and their families to the MCLS. The purchased services are a realistic allocation that the district can assimilate into the budget to provide comprehensive library service in partnership with the MCLS.

D) IMPLEMENTATION - Timeline, communication and contingency planning

18. Fill in the appropriate dates and an explanation of the timeline for the successful implementation of this project. In each explanation, be sure to briefly describe the largest barriers that could derail your concept or timeline for implementation and your plan to proactively mitigate such barriers. In addition, the narrative should list the stakeholders that will be engaged during that stage of the project and describe the communication that occurred as the application was developed.

Describe the ongoing communication plan with the stakeholders as the project is implemented. (Stakeholders can include parents, community leaders, foundation support and businesses, as well as educational personnel in the affected entities.)

* Proposal Timeline Dates

Plan (MM/DD/YYYY): 12/01/203 to 03/31/214

* Narrative explanation

December: Post associate librarian position; begin weeding collection; develop and place core library collection order. Communicate to School Board, library board, school, and community the awarding of the grant. January: Order Kindle Fire devices; conduct teacher survey; place second print order for library collection; have associate librarian hired and in place; have librarian conduct research skills workshop for middle school faculty; conduct student survey to access library skills familiarity and confidence; conduct online survey of West Muskingum Middle School families regarding school library interests, perceptions and services; each class will have had a minimum of one library visit/program during the month; issue public library cards to all eligible middle school students; consult with faculty regarding collection needs to support units of instruction and to align with core curriculum needs. During January, train school administration, teachers, and library personnel in the components of the program and the timeline for implementation. February: Books downloaded on devices; devices issued to students; place third print order for collection; each class will have had a minimum of one library visit/program during the month; library research skills class with each class in the Middle School will be completed; initiate rotating collections from the public library collection to support units of instruction. Send newsletter to boards, administration, and teachers on the progress of implementing the grant. In addition, include in the district, school, and library newsletter the progress and programs and services available through the grant. March: Place fourth print order for collection; each class will have had a minimum of one library visit/program during the month; rotate collections from public library collection. Continue to provide monthly updates on the progress of the grant and communicating out to students and parents the

availability of resources, programs, and services.

Implement (MM/DD/YYYY): 04/01/14 to 06/30/14

* Narrative explanation

April: Place fifth print order for collection; each class will have had a minimum of one library visit/program during the month; survey students and teachers regarding digital resource usage; rotate collections from public library collection. Continue to provide monthly updates on the progress of the grant and communicating out to students and parents the availability of resources, programs, and services. May: Conduct teacher survey regarding student library skills/reading outcomes; conduct student survey regarding library skills, familiarity, confidence, and reading frequency. Continue to provide monthly updates on the progress of the grant and communicating out to students and parents the availability of resources, programs, and services. June: Evaluate program effectiveness gathering statistics regarding student participation in library programs, number of library cards issued, percent of library cards used, level of library print circulation, digital book usage, interview teachers for observations of student research skills and reading skills; run final circulation reports; inventory the library collection. Share evaluation data with school board, library board, administration, and teachers.

Summative evaluation (MM/DD/YYYY): 05/01/14 to 05/30/14

* Narrative explanation

WMMSD and MCLS will enter into a shared service agreement to provide comprehensive and Next Generation library services to teachers and students. The following indicators will be used to monitor the implementation and success of the project: To monitor and evaluate use of the integrated library systems: Quarterly circulation figures will be used to monitor use of the WMMS Library. One hundred percent of the eligible WMMS students will have public library cards. Quarterly circulation figures will be reviewed to determine if increased usage of public library materials are being used by middle school students. To determine teacher satisfaction and use of the integrated library systems: Collaboration between library personnel and teachers will result in the identification and purchase of instructional resources and books by the public library that aligns with the curriculum and units of instruction. A survey will measure teacher and student usage of digital libraries before, during, and after implementation. To determine student perceptions of the effectiveness of the use of the integrated library systems: Survey students on number of books read before program implementation and after program implementation. Survey students on their self-evaluation of knowledge and confidence in accessing library services and programs before and after the grant. Maintain a running record of students participating in public library programs conducted at WMMS Library. Interview teachers to obtain their observations of students' research skills before and after the implementation of the library program. The following is the primary benchmark of moving forward with the use of the integrated library systems: Efficiencies and effectiveness of merging public and school library services will be achieved with the MCLS developing a model that can support the operation of school based libraries and provide increased library services for teachers and students throughout Muskingum County.

19. Describe the expected changes to the instructional and/or organizational practices in your institution.

The WMMSD starts the journey of moving from no library services to providing effective and comprehensive library services achieved through the integration of the schools' libraries with the MCLS. The WMMSD will gain the expertise of the MCLS. The expertise is acquired through a shared service agreement resulting in a more effective and efficient means of providing comprehensive library services to the district's schools. The WMMSD's libraries will be operated by the MCLS allowing the school libraries to be integrated with the MCLS and provide teachers and students with easy access to comprehensive school libraries and library services. Comprehensive library services that are easily accessible are a necessity for teachers and students living in rural areas with limited internet services. The MCLS will provide expertise in library personnel, acquiring of print and digital resources, and providing library instructional programming. The resources will be ordered and processed by the public library. Library personnel will collaborate with teachers to identify resources and materials that will be needed to support the development of student reading, research, and writing. Library personnel will compliment teacher instruction to provide intentional instruction, practice, and application in research skills and strategies using print and digital resources. Instruction and learning can be expanded into a library rich in print and digital resources to expand learning opportunities through the operation of the school library by the MCLS. In 2016, the system can easily be expanded to the elementary library when the new elementary school combining the two district elementary schools into one on the main campus with the middle school and high school. With what is learned from the shared agreement between the West Muskingum Local School District and the Muskingum County Library System, a model can be developed that can be applied in the other five school districts located in Muskingum County.

E) SUBSTANTIAL IMPACT AND LASTING VALUE - Impact, evaluation and replication

20. Describe the rationale, research or past success that supports the innovative project and its impact on student achievement, spending reduction in the five-year fiscal forecast or utilization of a greater share of resources in the classroom.

The WMMSD and MCLS entered into a shared agreement to operate the West Muskingum High School Library in 2012-13. The indicators identified by the WMMSD and MCLS demonstrated that the pilot was an effective and efficient method to operate school libraries. The indicators that were used in the initial pilot included: The weeding and reorganization of the library made the collection more relevant to student needs as indicated by increased circulation of the library books and increased use of library resources. Circulation figures indicated increased use of the high school library resources. Students having public library cards increased from 35% to 85%. Circulation figures indicated increase of public library materials being used by high school students. Collaboration between library personnel and teachers resulted in purchase of instructional resources and books by the public library that aligned with the curriculum and units of instruction. Efficiencies and effectiveness of merging public and school library services were identified and developed. The MCLS learned with some adaptations they could support the operation of school based libraries and provided increase library services for teachers and students throughout MCLS. The project had to be cost effective for WMHS. The high school pilot realized a \$50,000 reduction in cost and provided a higher quality of library services and programs for teachers and students. Due to the success of the initial pilot year, the decision was made to enter into a second agreement for the academic year 2013-2014. It was also realized with appropriate funding the public library services could be expanded to West Muskingum Middle School with the MCLS assuming responsibility for personnel, resources, and programming. It was further realized that with additional study and refinement a model could be developed that could be created with all Muskingum County school district libraries being operated through a joint venture with the MCLS. Teachers and students require access to quality libraries to compliment instruction and learning. To truly create a culture of literacy in our rural area, students must have access to print and digital books and resources for research at an earlier age than high school. The aim of West Muskingum Local School District and the MCLS is to work through the middle school and eventually the new elementary school to have a system wide model that can be applied to other Muskingum County school districts. In addition to having access to quality library resources, rural and lower socio-economic students will benefit from a comprehensive library instructional program that will provide book talks promoting reading of fiction and non-fiction to support the common core; development of comprehensive research skills; strategies for validating information sources; and expansion of student knowledge. Students need to have the skills, confidence, and familiarity to access the rich resources available at today's Next Generation libraries.

21. Is this project able to be replicated in other districts in Ohio?

Yes

No

22. If so, how?

The project can be replicated in other districts in Ohio. When the project is a success as predicted, the MCLS will have developed a model for the integration of public school libraries and public libraries that can be expanded to the other five school districts in Muskingum County. By combining the two systems the following can be realized: More economically efficient system for the delivery of library services in a school district. Increased effectiveness of public library resources through the implementation of an extensive outreach program into the public schools by blending the two library systems. Develops the next generation of skilled library patrons. Potential of developing lifelong readers and learners by immersing students in programs and services that engage them with meaningful print and digital resources while significantly reducing duplication of effort and replication of resources. WMMSD is being used as the pilot to identify areas of strength and areas that offer opportunities for improvement to implement Next Generation Libraries on a larger scale. It can be a more effective, economical model to make school libraries available to all students for school districts that are facing reductions in revenues. Preliminary discussions have been held with Dave Branch, Superintendent of the Muskingum Valley Educational Service Center (MVESC), about the model being developed by the West Muskingum Local School District and MCLS. As the model is developed and refined, it can be replicated in other Muskingum County school districts. If the grant is received and the model is developed, a series of meetings will be scheduled with the Muskingum County superintendents through the MVESC to review the progress of the project, and the future implications and opportunities for the five other Muskingum County school districts.

23. Describe the substantial value and lasting impact that the project hopes to achieve.

The WMMSD and MCLS have demonstrated through the West Muskingum High School pilot that the project can be sustained. The district operates with limited resources. With the shared service agreement, the high school teachers and students did benefit from comprehensive library services at a reduced cost to the district. The following was achieved through the integration of the WMMS Library and the MCLS: The weeding and reorganization of the library made the collection more relevant to student needs as indicated by increased circulation of the library books and increased use of library resources. Circulation figures indicated increase use of the high school library resources. Students having public library cards increased from 35% to 85%. Circulation figures indicated increase of public library materials being used by high school students. Collaboration between library personnel and teachers resulted in purchase of instructional resources and books by the public library that aligned with the curriculum and units of instruction. Efficiencies and effectiveness of merging public and school library services were identified and developed. The MCLS learned with some adaptations they could support the operation of school based libraries and provided increased library services for teachers and students throughout Muskingum County. The project had to be cost effective for the WMMS. The high school pilot realized a \$50,000 reduction in cost and provided higher quality of library services and programs for teachers and students. The grant will enable the WMMSD and MCLS to extend the library system to the WMMS and eventually to the new elementary school. The primary goal is to develop an effective model for the integration of school libraries and public libraries to make the Next Generation Libraries available to all students, particularly in lower socio-economic and rural areas. With the MCLS purchasing and maintaining the collection and other resources, it provides the district the opportunity to update a library that has been neglected for ten years. Once the initial purchases of digital and print books, equipment, and other resources are made, the district, in partnership with the MCLS, can maintain the Next Generation Library. It is the ability of the WMMSD to access comprehensive library services from MCLS through a shared service agreement that makes sustainable libraries a reality for the district. The MCLS will develop an effective and efficient model for students and teachers to access library services, resources, and programs inside and beyond the walls of the public school library.

24. What are the specific benchmarks related to the fund goals identified in question 9 that the project aims to achieve in five years? Include any other anticipated outcomes of the project that you hope to achieve that may not be easily benchmarked.

West Muskingum Local School District elementary school, middle school, and high school will have comprehensive libraries that are fully operated by the MCLS. The LMCLS will provide personnel, library resources, and programming. The comprehensive library program will achieve the following: The weeding and reorganization of the library to make the collection more relevant to student needs. Circulation records will be monitored quarterly to determine if the library books and resources are addressing the teachers' and students' needs. Quarterly circulation figures will be used to monitor use of the WMMS Library. One hundred percent of the eligible WMMS students will have public library cards. Quarterly circulation figures will be reviewed to determine if increased usage of public library materials are being used by middle school students. Collaboration between library personnel and teachers will result in the purchase of instructional resources and books by the public library that aligns with the curriculum and units of instruction. Efficiencies and effectiveness of merging public and school library services will be achieved with the MCLS developing a model that can support the operation of school based

libraries and provide increased library services for teachers and students throughout Muskingum County. The project will be cost effective for the WMLSD. It is estimated that the integration of the school libraries with the public libraries will realize for the WMLSD a net savings of \$120,000 over the five year period. Teachers and students will have access to instructional and learning materials through a comprehensive library system. WMLSD will be able to sustain the program once the initial investment is made to update the libraries through the MCLS. Through the experience with the WMLSD, the MCLS will develop an efficient model to provide effective school library services that could be incorporated by the East Muskingum Local School District, Franklin Local School District, Maysville Local School District, Tri-Valley Local School District, and Zanesville City School District.

25. Describe the plan to evaluate the impact of the concept, strategy or approaches used.

* Include the method by which progress toward short- and long-term objectives will be measured. (This section should include the types of data to be collected, the formative outputs and outcomes and the systems in place to track the program's progress).

* Include the method, process and/or procedure by which the program will modify or change the program plan if measured progress is insufficient to meet program objectives.

WMLSD and MCLS will enter into a shared service agreement to provide comprehensive and Next Generation library services to teachers and students. The following indicators will be used to monitor the implementation and success of the project: To monitor and evaluate use of the integrated library systems: - Quarterly circulation figures will be used to monitor use of the WMMS Library. - One hundred percent of the eligible WMMS students will have public library cards. - Quarterly circulation figures will be reviewed to determine if increased usage of public library materials are being used by middle school students. To determine teacher satisfaction and use of the integrated library systems: - Collaboration between library personnel and teachers will result in the identification and purchase of instructional resources and books by the public library that aligns with the curriculum and units of instruction. - A survey will measure teacher and student usage of digital libraries before, during, and after implementation. To determine student perceptions of the effectiveness of the use of the integrated library systems: - Survey students on number of books read before program implementation and after program implementation. - Survey students on their self-evaluation of knowledge and confidence in accessing library services and programs before and after the grant. - Maintain a running record of students participating in public library programs conducted at WMMS Library. - Interview teachers to obtain their observations of students' research skills before and after the implementation of the library program. The following is the primary benchmark of moving forward with the use of the integrated library systems: - Efficiencies and effectiveness of merging public and school library services will be achieved with the MCLS developing a model that can support the operation of school based libraries and provide increased library services for teachers and students throughout Muskingum County.

By virtue of applying for the Straight A Fund, all applicants agree to participate in the overall evaluation of the Straight A Fund for the duration of the evaluation timeframe. The Governing Board of the Straight A Fund reserves the right to conduct evaluation of the plan and request additional information in the form of data, surveys, interviews, focus groups, and any other related data to the legislature, governor, and other interested parties for an overall evaluation of the Straight A Fund.

PROGRAM ASSURANCES: I agree, on behalf of this applicant agency and/or all identified partners to abide by all assurances outlined in the Assurance section of the CCIP. In the box below, enter "I Accept" and indicate your name, title, agency/organization and today's date.

I Accept - William R. Harbron - Superintendent - West Muskingum Local School District - October 24, 2013